

# Reverse Osmosis Filter Change Instructions

## Water Factory SQC & Kinetico Quick

**NOTE: You must remember that the R/O unit is used for your drinking water and every step should be looked at as keeping the unit sanitized. Only change the two outside filters! Do not remove the center membrane element. Please have Huemann Water Conditioning test your water to determine if the membrane element needs to be changed.**

1. Shutoff the supply to the unit. Every unit has a supply shutoff, but the location of the unit's shutoff will vary. On the pre-filter the supply feed is hooked up to the unit. Follow the line to the shutoff valve. If you cannot find the supply shutoff you can always turn off the water to the whole house.
2. Every R/O has a storage tank. This tank also has a shutoff valve on the line that connects the tank to the R/O. Turn the shutoff on the tank off.
3. If you have a pump attached to the unit, the pump needs to be unplugged.
4. Turn on the R/O faucet to relieve pressure from the R/O unit.
5. Twist the filter element ¼ turn counter-clockwise so that the ears are able to disengage from the head. Firmly pull the cartridge side to side to help disengage it. (sediment or carbon/sediment type)
6. Remove the new filter element from the sanitary sealed wrapper (please double check to make sure the correct filter is being replaced).
7. Line up the cartridge ears, insert the cartridge and push it into the head until it is fully seated. Twist the cartridge ¼ turn clockwise to it into place.
8. Follow steps 4-6 for other filter in order to change.
9. Turn on the supply valve and then turn on the storage tank.
10. If you have a pump, plug the pump back into the electrical outlet.
11. Run R/O faucet for one minute to remove carbon fines from the new carbon post-filter (it is normal for air to spit out of faucet)
12. You are done! Enjoy your purified water!

***Huemann***  
**WATER CONDITIONING**

"The Strongest Name in Water"

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